

DELANO JOINT UNION HIGH SCHOOL DISTRICT
REQUEST FOR CONFERENCE AND/OR SUBSTITUTE

NAME DEANNE SANCHEZ **19 1221** **SEP 04 2018** DATE 8/10/2018
DEPT/PROGRAM SPECIAL EDUCATION **PURCHASING** **RECEIVED AUG 29 2018**
CONFERENCE MTG WORKABILITY REGION 2 FALL MEETING 2018
DESTINATION ANAHEIM MARRIOTT, 700 WEST CONVENTION WAY, ANAHEIM 92802
DEPARTURE DATE & TIME 11/5/18 @7:30AM RETURN DATE & TIME 11/7/18 @ 4:30PM
PURPOSE: WORKABILITY REGION 2 FALL MEETING 2018
SUBSTITUTE NEEDS: X NO YES DAYS HOURS

I request the following estimated expenses be paid by the District:

Mileage	<u>340</u>	<u>\$185.30</u>
Air Travel		<u>\$0.00</u>
Taxi/Bus		<u>\$0.00</u>
Parking Fee		<u>\$54.00</u>

** Will seek reimbursement*

Meals		<u>\$70.00</u>
Hotel/Motel	<u>PAID</u>	<u>\$282.96</u>
Conf Fee	<u>PAID</u>	<u>\$325.00</u>
TOTAL EXP		<u>\$917.26</u>

Deanne Sanchez 8/24/18
Signature of Applicant Date

Signature of Principal/Superviso Date

Substitute charged to: _____

Mileage charged to: _____

Business Office verification of funds: _____

Superintendent's approval _____

Travel over 150 miles one way requires Board approval and must be submitted **SIX (6) WEEKS** in advance.

Individual forms must be filled out for each attendee. Requests should be on file in the Superintendent's office at least 10 days prior to the date of travel. Extra time should be allowed for conferences requiring Board of Trustees approval.

See Business Office Procedure Manual for complete details regarding travel and reimbursement guidelines. An approved copy of the request will be returned to each applicant and one to the Business Office.

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DELANO JOINT UNION HIGH SCHOOL DISTRICT

REQUEST FOR CONFERENCE AND/OR SUBSTITUTE

NAME Irene Martinez 11201 552 2 4 2018 DATE 5/18/2018

DEPT/PROGRAM Educational Services

CONFERENCE MTG Bridge To The Future-Destintation : Employment

DESTINATION Anaheim Marriott 700 West Convention Way

DEPARTURE DATE & TIME Nov. 5th 3:00pm RETURN DATE & TIME Nov. 7th 7:00

PURPOSE: Training

SUBSTITUTE NEEDS: X NO YES DAYS HOURS HOURS

I request the following estimated expenses be paid by the District:

Mileage	344	\$184.78	Meals	\$40.00
Air Travel		\$0.00	Hotel/Motel	\$282.96
Taxi/Bus		\$0.00	Conf Fee	\$325.00
Other (parking)		\$54.00	TOTAL EXP	\$886.74

Signature of Applicant 8/28/18 Signature of Principal/Supervisor _____ Date _____

Substitute charged to:

Mileage charged to: 01-0-5200.00 - 1110 - 3900 - 001 - 10-00-0600

Business Office verification of funds:

Superintendent's approval _____

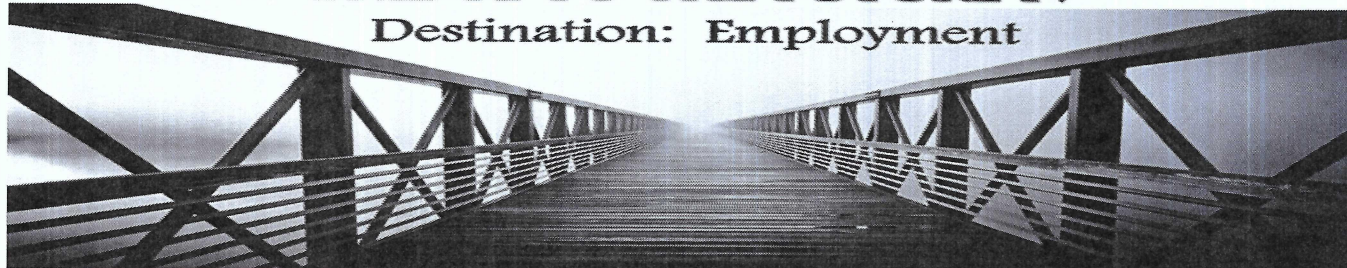
Travel over 120 miles one way requires Board approval and must be submitted **SIX (6) WEEKS** in advance

Individual forms must be filled out for each attendee. Requests should be on file in the Superintendent's office at least 10 days prior to the date of travel. Extra time should be allowed for conferences requiring Board of Trustees approval.

See Business Office Procedure Manual for complete details regarding travel and reimbursement guideline. An approved copy of the request will be returned to each applicant and one to the Buisness Office.

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BRIDGE TO THE FUTURE IV Destination: Employment



Institute at A Glance

Pre-Institute Day Monday, November 5, 2018

9:00 a.m. - 4:00 p.m.	CaPROMISE, California Career Innovations
9:00 a.m. - 1:30 p.m.	WorkAbility I Advisory
2:00 p.m. - 6:00 p.m.	Transition Partnership Program
7:00 p.m. - 9:00 p.m.	Showing of Movie Swim Team

Institute Tuesday, November 6, 2018

7:00 a.m. - 8:10 a.m.	Breakfast
8:10 a.m. - 9:00 a.m.	Welcome
9:00 a.m. - 9:45 a.m.	Keynote
10:15 a.m. - 11:30 a.m.	Breakout Sessions 1
11:45 a.m. - 12:45 p.m.	Lunch
1:00 p.m. - 2:15 p.m.	Panel Presentation: Workforce
2:45 p.m. - 4:00 p.m.	Breakout Sessions 2
4:15 p.m. - 5:30 p.m.	Breakout Sessions 3

Institute Wednesday, November 7, 2018

7:00 a.m. - 8:15 a.m.	Breakfast
8:30 a.m. - 10:00 am	Keynote
10:30 a.m. - 11:45 am	Breakout Sessions 4
11:45 am - 12:45 pm	Lunch
1:00 p.m. - 3:00 pm	Breakout Sessions 5
	WorkAbility I Regional Meetings

Optional Post-Institute Day Thursday, November 8, 2018

- 8:30 a.m. - 12:30 pm Option 1 – Build a Collaboration: Create a Local Partnership Agreement
- Option 2 – Transition Planning IDEA Mandates, High School Diploma, and Best Practices
- Option 3 – Best Practices to Achieve Employment (benefits planning, certifications, job-finding options)

Register open during these hours

Monday, November 5, 2018
12:00 - 3:00 p.m.
5:00 - 7:00 p.m.

Tuesday, November 6, 2018
6:45 a.m. - 9:00 a.m.
11:45 am - 1:00 p.m.

Wednesday, November 7, 2018
Registration is closed
Questions can be referred to
CA Transition Alliance membership

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Event

CA Secondary Transition Institute: Bridge to the Future IV



Date+Time

Tuesday, November 6, 2018 at
7:00 AM - Thursday, November
8, 2018 at 12:30 PM (PST)

Location

Anaheim Marriott
700 West Convention Way
Anaheim, CA 92802

Name

Deanne
Sanchez

Status do pagamento

Eventbrite
Completed

Order Info

Order #800937602. Ordered by Deanne Sanchez on July 26, 2018 4:32 AM

Type

Early Bird Registration \$325.00



Event Information:

Thank you for registering. Don't forget to bring your ticket with you - either in the Eventbrite App or printed. The price for parking is \$18/day (for all participants) and there is free WiFi in all guest rooms.

If you are paying with a check, please make it out to CA Transition Alliance and mail it to:
CA Transition Alliance
P.O. Box 204
Talmage, CA 95481

We look forward to seeing you there!



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Eventbrite

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